#### **PROGRAM OBJECTIVES**

This Certificate Program aims to impart conceptual knowledge and practical skills on competency mapping with the following objectives:

- 1. To develop professional competence (knowledge & skills) to map the competencies for one's own role.
- 2. To design and conduct competency mapping exercise for a set of roles in one's own organization.
- 3. Generate Behaviour Indicators
- 4. Be familiar with various methodologies used for competency mapping
- 5. Develop a Competency Model for the Organisation
- 6. To design various interventions to build a Competency based organization
  - a. Competency Based Selection
  - b. Induction
  - c. Performance Management System
  - d. Training Need Identification
  - e. Potential assessment

### THIS PROGRAM HAS BEEN SPECIALLY DESIGNED FOR

Line Managers or HR Professionals who have basic knowledge of HR and its subsystems (Recruitment, Selection, PMS, interviewing etc.)

Participants who are from a non-consulting background and do not have access to in-depth knowledge of assessment will benefit from this program

# COMPETENCY MAPPING & ITS EFFECTIVE DEPLOYMENT

# A CERTIFICATE PROGRAM BY TVRLS

Batch 37: Virtual Classroom Dates June: 8, 9, 15, 16, 22 & 23

# <u>Timings for the Virtual Classrooms</u>

**Saturday Classes:** 09.00 am to 01.00 pm (4 hours) **Sunday Classes:** 09.00 am to 12.00 PM (3 hours)

## **PEOPLE DRIVE BUSINESS**

Human capital provides a key competitive advantage in business. Competencies are known to directly impact the bottom line. The future belongs to competent people and competency-based organizations. All managers, HR professionals and those related to the field of HR can contribute a great deal towards developing competency-based organizations.

This Certificate Program aims at equipping professionals, who have a role to play in building competency-based organizations and competency based Human Resource Management.

### TO JOIN THIS PROGRAM, PLEASE REACH OUT TO:

Contact Details: Mobile-9741814473 Land Line: (080) 26494919 E-mail: programs@tvrao.com www.tvrls.com

#### PROGRAM STRUCTURE

3 modules covered across 6 Virtual Classes conducted over 3 weekends.

Module 1: Competency Mapping-The WHAT, WHY AND HOW OF Competency Mapping

- Introduction to the concepts of competency mapping (Components, Types, Context, definition)
- Role Set based competency mapping
- Generating Behavior Indicators

Module 2: Other methods of competency mapping

- BEI, Observation, Expert Panel, Surveys
- Understanding Competency Frameworks, Models and Dictionaries

Module 3: Competency Based HRM

Recruitment, Selection, Induction, PMS, Training and

Development, Potential Assessment etc.

#### **CERTIFICATION**

Certificate of professional competence will be awarded upon fulfillment of the following criteria:

- Attending all the 6 Virtual Classrooms (Each class is of 4 hours and will be conducted over a Zoom Platform)
- Completion of a written exam administered during the last Classroom Zoom session
- Submission of the Project work

### **INVESTMENTS**

- Rs. 50,000 per participant (Virtual Classroom) + GST 18% or as applicable. This includes all course materials sent by courier, six virtual sessions, assessment & certification.
- The fees can be paid either through a NEFT transfer, Demand Draft or cheque drawn in favor of T.V. Rao Learning Systems Pvt. Ltd. payable at Bangalore
- The course fee for International participants is US\$ 900